

# colorado bar association membership guide

**an introduction to the cba**  
your partner in law

**CBA**  
COLORADO BAR ASSOCIATION  
*Established in 1897*

# **cba** by the numbers

**18** committees

**28** sections

**27** local bars

**18,000+** members

18

28

27

18,000

**Join today** by filling out the form  
at the back of this book or visit **cobar.org**.

# message from the president

Dear CBA Member,

It's an honor to serve as the Colorado Bar Association's next president beginning July 1. I want to introduce myself to you and outline what we hope to accomplish as an association in the next year so that the CBA continues to be the most vibrant bar association in the country.

First, let me tell you a little about myself. I grew up and studied law in Indiana, but fell in love with Colorado and came here the year after graduating. I've worked in private practice and as a prosecutor in the Fifth Judicial District Attorney's Office. I was appointed as district judge in the Fifth JD in 1984, and served as chief judge from 1994 until I retired in 2010. Now, I work as a mediator/arbitrator and travel our great state 60 days out of the year as a senior judge, helping ensure that the administration of justice is not delayed.

The CBA is a very supportive organization and I want to continue to focus on these important programs:

**Mentoring**— Immediate Past President Mark A. Fogg put a strong emphasis on mentoring during his term, and it was with his focus and the work of our members, in concert with the judicial branch, that we now have the Colorado Attorney Mentoring Program, which is helmed by former Denver Bar Association President John T. Baker. I look forward to working with John, the judicial branch, and our members to help this program grow.

**Colorado Lawyers for Colorado Veterans** — This program, founded by CBA members and the CBA YLD, provides veterans and their families access to attorneys at monthly clinics around the state, as well as *pro bono* legal services. Recently, the CBA announced the new Military & Veterans' Affairs Section which will further work with our service men and woman.

**Professionalism** — This has been a growing topic among members in the past year. As a former judge, I want to share my experiences to connect members of the bar with the bench, improving those relationships with networking and educational opportunities.

**Young Lawyers** — We know that young attorneys need to be prepared to practice as soon as they pass the bar. I hope we can help provide practical resources with CLE and *pro bono* opportunities that will provide hands-on, real-world application of necessary skills. Also, as someone who worked his way through law school, I understand the financial burden of law school, and the burden has only become greater for our young lawyers. We hope to work together on loan forgiveness programs whereby these attorneys can work to pay down or erase their debt.

I look forward to representing you for the next year and I welcome your input; please email [comments@cobar.org](mailto:comments@cobar.org) with your comments. I also urge you to be involved with CBA Sections and Committees—the members of these groups help direct the path of the association and our profession.

Best wishes,



W. Terry Ruckriegle  
CBA President 2013-14



**your partner**  
in law

**Membership Benefits**

connect with the cba  
law practice management  
assistance  
discounted services and products

# stay connected

**The Colorado Lawyer** Your membership gives you a full subscription to *The Colorado Lawyer* magazine, a monthly publication available in print and online. TCL is an informational and educational resource to improve the practice of law. Attorneys, members of the legal profession, and professional experts are invited to write articles for publication. Visit [cobar.org/tcl](http://cobar.org/tcl).

**C-brief** A weekly e-newsletter keeps you up-to-date with news in the Colorado legal community. This e-newsletter is the source for CLE programs, special events, and meetings relevant to legal practices across the state.

**CBA-CLE Legal Connection Blog** is published by CBA-CLE. It is focused on delivering timely resources, updates, and continuing legal education to Colorado lawyers. View the blog at [cbaclelegalconnection.com](http://cbaclelegalconnection.com).

**Solo in Colo Blog** is designed and intended to build an online community of Colorado solo and small firm attorneys, with posts by attorneys on law practice, practice management, marketing, technology, the legal community, and other resources. View the blog at [soloincolo.com](http://soloincolo.com).

**Section Newsletters** Practice specific e-newsletters serve as a resource offering timely articles, tips, and events listings. They also are great forums for members.

**e-Slips** Delivers the announcement sheets, published opinions, and opinion summaries for the Colorado Supreme Court and Colorado Court of Appeals.

**e-Legislative Report** Keeps you apprised of what the General Assembly and your bar association are up to under the Gold Dome.

**cobar.org** Access important members-only information, live news feeds, links to the courts, employment opportunities, current and past issues of *The Colorado Lawyer*, and update your complimentary listing in the Find A Lawyer directory to make yourself more visible to potential clients.

## Social Media

**Live Updates** via Twitter, Facebook, and LinkedIn. Be the first to know what is happening within the CBA and Colorado legal community.



**Like us at**  
[facebook.com/](http://facebook.com/)  
[ColoradoBarAssociation](http://facebook.com/CBAYLD)  
[facebook.com/CBAYLD](http://facebook.com/CBAYLD)



**Follow us at**  
[twitter.com/cobarassoc](http://twitter.com/cobarassoc)

**Connect with us at**  
[linkedin.com/company/colorado-bar-association](http://linkedin.com/company/colorado-bar-association)



# law practice management

The CBA LPM Department maintains a variety of resource information in the four core areas: general practice management resources, technology, marketing, and finance resources. Other areas of assistance include programs, presentations, and training on risk management, law practice management, Internet resources, software, and CLE-accredited training in the latest technology for you and your staff. Information is available on professional liability insurance, discounted ABA publications, and much more. Visit [cobar.org/lpm](http://cobar.org/lpm).

**LPM Hotline (303) 860-1115** Information on a variety of law practice management issues, including legal-specific computer software and technology.

**CBA LPM Library** includes publications, CDs, and videos on a variety of LPM topics in four core areas: finance, general LPM, law office technology, and marketing.

**Ethics Hotline (303) 860-1115** for immediate advice and to personally discuss ethical issues with a member of the CBA Ethics Committee.



## Casemaker FREE Online Legal Research

The new Casemaker Online Legal Research Library is available to CBA members at no charge. New features such as a Google-like search field, personalized search history, folders to save your searches and cases, and organize your research, make the new Casemaker more usable than ever. To logon visit [cobar.org/casemaker](http://cobar.org/casemaker).

**Stay Current with CASEMAKERdigest** CASEMAKERdigest provides a first look into the most recent decisions published by the courts.

**Is your case still good law? Casecheck+** automatically tells you if your case has been overruled, reversed, or treated in a way that determines whether you use it to make your argument. Casecheck+ is a low-cost, high-value alternative to Shepard's and KeyCite.

If you have questions or comments about Casemaker, please email [casemaker@cobar.org](mailto:casemaker@cobar.org) or call the CBA at (303) 860-1115. Call Casemaker directly for help at (877) 659-0801 Monday through Friday from 8 am to 8 pm ET.

# additional member benefits

The CBA offers a comprehensive package of services, discounts, and assistance programs for our members. We are always adding and updating our offerings to give you the greatest value for your membership. For more information on the benefits listed here, please visit [cobar.org/benefits](http://cobar.org/benefits).

## Assistance Programs

**Dues Assistance Program** Any prospective or current member of the CBA may apply for a partial or full dues waiver of general CBA dues.

**Tuition Assistance for CBA–CLE Programs** Assistance is available for members who are facing financial hardships.

**Confidential Assistance** for substance abuse, mental health, and economic issues. The Colorado Lawyers Assistance Program (COLAP) and Colorado Lawyers Helping Lawyers Peer Assistance Program offer confidential assistance.

## Discounted Products and Services

### Business Services



**Cloud Computing**  
Clio



**e-Brief Services**  
Brief-Lynx



**Legal Software**  
EasySoft



Rocket Matter  
WordRake



LookingForSpace.com  
Office Space For Attorneys & Law Firms

**Office Space**  
Looking for Space



**Office Supplies and Services**

Shipping and Printing: FedEx  
Office Supplies: OfficeMax



**Payroll Services**  
SurePayroll



**Receptionist Services**  
Ruby Receptionists



**Web Design**

ESQ Sites  
Flatiron Marketing



**Wireless Services**  
Verizon

## Financial Services



**Banking**  
Legal Community Credit Union



**Banking Services**  
Wells Fargo



**Financial Planning**  
Edelman & Associates



**Merchant Services**  
LawPay



**Mortgages**  
Cherry Creek Mortgage



**Retirement Funds**  
ABA Retirement Funds

## Insurance



**Automobile Insurance**  
GEICO



**Health, Dental, Disability, and Life Insurance**

*Denver Metro Area*  
Benefits & Incentives Group



*Front Range*  
Hofgard & Co., Kurt Hofgard,  
(303) 442-1000, ext. 103



*Colorado Springs and Southern Colorado*  
Golenda Insurance & Benefit Consulting



**Disability Insurance**  
Guardian



**Long Term Care Insurance**  
LTC Global



**Professional Liability Insurance**  
MARSH

## Personal Services



**Auto Purchasing**  
Rocky Mountain Fleet



**Car Rental Discounts**



- Alamo
- Avis
- Hertz
- National



**Clothing**  
Brooks Brothers

*Brooks Brothers*



**Fitness**  
Colorado Athletic Club  
Corepower Yoga



**Magazines**  
Magazine Subscription Services



**Travel**  
GoNext Travel Programs  
Warwick Hotel Denver





**stay involved**

**Networking Opportunities**

section membership  
committee membership  
young lawyers division

*pro bono*  
local bars

# section membership

The Colorado Bar Association Sections comprise lawyers who practice in similar legal specialties. Membership and involvement in CBA Sections makes it possible for you to gain maximum career potential, express ideas, and strengthen the legal profession in Colorado.

Membership in CBA Sections also offers valuable discounted seminars and institutes that provide CLE credits. The discount for a single program often exceeds a member's total annual cost of joining the Section. We encourage you to become a member as many the Sections that are of interest to you.

For more information on a particular CBA Section, visit [cobar.org/sections](http://cobar.org/sections).

## **Agricultural & Rural Law**

## **Alternative Dispute Resolution**

## **Business Law**

*Antitrust Subsection*  
*Bankruptcy Subsection*  
*Business Entities Subsection*  
*Commercial Law Subsection*  
*Corporate Counsel*  
*Financial Institutions Subsection*  
*Franchise Law*  
*Mergers and Acquisitions Subsection*  
*Nonprofit Entities Subsection*  
*Privately Held Business Subsection*  
*Securities Subsection*

## **Communications & Technology Law**

## **Construction Law**

## **Criminal Law**

## **Disability Law**

## **Elder Law**

## **Entertainment & Sports Law**

## **Environmental Law**

## **Family Law**

## **Government Counsel**

## **Health Law**

## **Immigration Law**

## **Intellectual Property**

## **International Law**

## **Judicial Liaison**

## **Juvenile Law**

## **Labor & Employment Law**

## **Litigation**

*Appellate Practice Subsection*  
*Class Actions Subsection*  
*Securities Subsection*

## **Military and Veterans' Affairs**

## **Natural Resources & Energy Law**

## **Real Estate**

## **Solo-Small Firm Practice**

## **Taxation Law**

## **Trust and Estate**

## **Water Law**

## **Workers' Compensation**



## committee membership

By serving on one of the CBA Committees, you can help shape your profession's future and network with your colleagues. For more information on a particular Committee, visit [cobar.org/committees](http://cobar.org/committees).

**Animal Law**

**Availability of Legal Services**

**Awards**

**Civil Rights**

**Colorado Bar Association**

**Leadership Training (COBALT)**

*COBALT Candidates must be nominated by their peers. Contact Dana Collier Smith at [dcolliersmith@cobar.org](mailto:dcolliersmith@cobar.org) or visit [cobar.org/cobalt](http://cobar.org/cobalt) for more information.*

**Committee for Balanced Legal Careers**

**Diversity in the Legal Profession**

**Ethics**

**Interprofessional**

**Lawyers Professional Liability**

**Legal Fee Arbitration**

**Membership Services**

**Mock Trial**

**Paralegal**

**Professionalism**

**Coordinating Council**

**Public Legal Education**

**Spanish Language Lawyering**

**Transitions**

# young lawyers division

“Young” lawyers are 37 years old or less or have been licensed to practice law for fewer than five years. Young lawyers automatically are members of the CBA YLD.

The mission of the CBA YLD is to serve young lawyers and law students of Colorado; promote professional values and involvement in the Bar Association; and provide opportunities for its members to form connections with fellow attorneys, to engage in professional development, and to serve the legal community and the community at large. The YLD fulfills this mission by sponsoring a number of programs that benefit young lawyers and the surrounding communities.

The CBA YLD strongly encourages all young attorneys to become active in the many exciting projects and activities we sponsor each year.

**Law School Outreach** Participate in mock interviews and career panels at DU and CU law schools, as well as community events for law students and recent graduates.

**WeGive Baby Gear Drive** Help organize donations of gently used baby gear items and new diapers.

**Summer Fundraiser** The YLD holds events each year to raise money for various charities. Past events included a giant garage sale, beer tasting, and a silent auction.

YLD Executive Council meetings are held on the second Wednesday of every month at 6 p.m. at the CBA offices, 1900 Grant St., Ste. 900, Denver. Anyone who is interested in learning more about what the YLD does or becoming involved in any of their projects is encouraged to attend the monthly meeting.

Visit [cbayounglawyers.org](http://cbayounglawyers.org) or [facebook.com/CBAYLD](https://facebook.com/CBAYLD).

# *pro bono* opportunities

Use your skills to help children, victims of domestic violence, veterans, the elderly, and others. This list of Colorado organizations offering *pro bono* opportunities has been compiled by the Colorado Access to Justice Commission.

The Colorado Access to Justice Commission is an independent entity formed with the support of the Colorado Supreme Court, the CBA, and the Statewide Legal Services Group. Their mission is to develop, coordinate, and implement policy initiatives to expand access to and enhance the quality of justice in civil legal matters for persons who encounter barriers in gaining access to Colorado's civil justice system. Visit [cobar.org/index.cfm/ID/3214/DPWAJ/Local-Access-to-Justice-Committees](http://cobar.org/index.cfm/ID/3214/DPWAJ/Local-Access-to-Justice-Committees)

## **Access to Justice Local Committees**

[coloradojustice.org](http://coloradojustice.org)

## **Alpine Legal Services, Inc.**

Garfield, Pitkin, and Eagle Counties  
(970) 945-8858 or (970) 920-2828;  
[alpinelegalservices.com](http://alpinelegalservices.com)

## **Alternative Horizons**

Durango  
(970) 247-4374; [alternativehorizons.org](http://alternativehorizons.org)

## **Asian Pacific Development Center**

(303) 365-2959

## **Colorado Lawyers Committee**

[coloradolawyerscommittee.org](http://coloradolawyerscommittee.org)  
[info@coloradolawyerscommittee.org](mailto:info@coloradolawyerscommittee.org)

## **Colorado Legal Services (CLS)**

Offices throughout Colorado.  
(303) 866-9306;

[coloradolegalservices.org](http://coloradolegalservices.org)

Alamosa (719) 589-4993

Boulder (303) 449-7575

Buena Vista (719) 395-0506

Colorado Springs (719) 471-0380

Durango (970) 247-0266

Fort Collins (970) 493-2891

Grand Junction (970) 243-7940

Greeley (970) 353-7554

La Junta (719) 384-5484

N.W. Legal Services Project (Frisco,  
Hayden, Gunnison, and Leadville)  
(970) 668-9612

Pueblo (719) 545-6708

Salida (719) 539-4251

**Delta County Bar Association  
Pro Bono**

(970) 874-9777

**Denver Bar Association Clinics**

(303) 860-1115; ple@cobar.org

**El Centro Humanitario**

(303) 292-4115;

mji@centrohumanitario.net

**El Paso County Pro Bono Project**

(719) 471-0380, ext. 121

**Family Tree Women in Crisis**

Jefferson County

(303) 420-0412 or (303) 271-6559;

sfreeman@thefamilytree.org

**Heart of the Rockies Bar Association**

Chaffee and Park Counties

(719) 539-4251

**Larimer County Bar Association**

(970) 402-2075

**The Legal Center for People with  
Disabilities and Older People**

(303) 722-0300; thelegalcenter.org

**Longmont Ending Domestic Violence  
Initiative**

(303) 774-4534;

longmontdomesticviolence.org

**Metro Volunteer Lawyers (MVL)**

Denver Metro Area

(303) 866-9378;

metrovolunteerlawyers.org

**Mesa County Pro Bono Project**

(970) 243-7940, ext. 108

**Mi Casa Resource Center**

(303) 573-1302; micasadenver.org

**Nonprofit Legal Assistance Planning  
Committee**

(303) 892-7381; Peter Schwartz at

peter.schwartz@dgsllaw.com

**Pueblo County Pro Bono Project**

(719) 545-6708 ext. 202

**Project Safeguard**

Denver Metro Area

(303) 863-7416;

clientsevices@projectsafeguard.org;

projectsafeguard.org

**Rocky Mountain Children's Law  
Center**

(303) 692-1165;

rockymountainchildrenslawcenter.org

**Rocky Mountain Immigrant Advocacy  
Network (RMIAN)**

(303) 433-2812; mgoehring@rmian.org;

rmian.org

**San Luis Valley Pro Bono Project**

(719) 589-5532

**Seniors Inc.**

(303) 300-6900; seniorsinc.org

**Southwest Bar Volunteer Legal Aid,  
Inc. (SWBVLA)**

(970) 385-7378; swcobarvolunteers.org

**Uncompahgre Volunteer Legal Aid**

Montrose, Ouray, and San Miguel

(970) 249-7202

**Weld County Legal Services**

(970) 310-8367

# local bars

All CBA members who reside in Colorado are required to join an affiliated local bar association where they live or practice. Visit [cobar.org/localbars](https://cobar.org/localbars).

## **Adams/Broomfield Bar Association**

Geographical Area: Adams and Broomfield Counties  
[adamsbroomfieldbar.com](https://adamsbroomfieldbar.com)

## **Arapahoe County Bar Association**

Geographical Area: Arapahoe County  
[arapahoecountybar.org](https://arapahoecountybar.org)

## **Aurora Bar Association**

Geographical Area: City of Aurora  
[aurorabar.org](https://aurorabar.org)

## **Boulder County Bar Association**

Geographical Area: Boulder County  
[boulder-bar.org](https://boulder-bar.org)

## **Continental Divide Bar Association**

Geographical Area: Clear Creek, Eagle, Lake, and Summit Counties  
[cobar.org/localbars](https://cobar.org/localbars)

## **Delta County Bar Association**

Geographical Area: Delta County  
[cobar.org/localbars](https://cobar.org/localbars)

## **Denver Bar Association**

Geographical Area: Denver County  
[denbar.org](https://denbar.org)

## **Douglas/Elbert Counties Bar Association**

Geographical Area: Douglas and Elbert Counties  
[cobar.org/localbars](https://cobar.org/localbars)

## **El Paso County Bar Association**

Geographical Area: El Paso and Teller Counties  
[elpasocountybar.org](https://elpasocountybar.org)

## **First Judicial District Bar Association**

Geographical Area: Jefferson and Gilpin Counties  
[1stjd.org](https://1stjd.org)

## **Four Corners Bar Association**

Geographical Area: Dolores and Montezuma Counties  
[cobar.org/localbars](https://cobar.org/localbars)

## **Fremont/Custer Counties Bar Association**

Geographical Area: Custer and Fremont Counties  
[cobar.org/localbars](https://cobar.org/localbars)

## **Heart Of the Rockies Bar Association**

Geographical Area: Chaffee and Park Counties  
[cobar.org/localbars](https://cobar.org/localbars)

**Larimer County Bar Association**

Geographical Area: Larimer County  
[cobar.org/localbars](http://cobar.org/localbars)

**Mesa County Bar Association**

Geographical Area: Mesa County  
[cobar.org/localbars](http://cobar.org/localbars)

**Ninth Judicial District Bar Association**

Geographical Area: Garfield and Rio Blanco Counties  
[cobar.org/localbars](http://cobar.org/localbars)

**Northwestern Colorado Bar Association**

Geographical Area: Grand, Jackson, Moffat, and Routt Counties  
[cobar.org/localbars](http://cobar.org/localbars)

**Pitkin County Bar Association**

Geographical Area: Pitkin County  
[cobar.org/localbars](http://cobar.org/localbars)

**Pueblo County Bar Association**

Geographical Area: Pueblo County  
[cobar.org/localbars](http://cobar.org/localbars)

**San Luis Valley Bar Association**

Geographical Area: Alamosa, Conejos, Costilla, Mineral, Rio Grande, and Saguache Counties  
[cobar.org/localbars](http://cobar.org/localbars)

**Seventh J.D. Bar Association**

Geographical Area: Gunnison, Hinsdale, Montrose, Ouray, and San Miguel Counties  
[cobar.org/localbars](http://cobar.org/localbars)

**Sixteenth J.D. Bar Association**

Geographical Area: Bent, Crowley, and Otero Counties  
[cobar.org/localbars](http://cobar.org/localbars)

**Southeastern Colorado Bar Association**

Geographical Area: Baca, Cheyenne, Kiowa, Lincoln, and Prowers Counties  
[cobar.org/localbars](http://cobar.org/localbars)

**Southern Colorado Bar Association**

Geographical Area: Huerfano and Las Animas Counties  
[cobar.org/localbars](http://cobar.org/localbars)

**Southwestern Colorado Bar Association**

Geographical Area: Archuleta, La Plata, and San Juan Counties  
[cobar.org/localbars](http://cobar.org/localbars)

**Thirteenth J.D. Bar Association**

Geographical Area: Kit Carson, Logan, Morgan, Phillips, Sedgewick, Washington, and Yuma Counties  
[cobar.org/localbars](http://cobar.org/localbars)

**Weld County Bar Association**

Geographical Area: Weld County  
[cobar.org/localbars](http://cobar.org/localbars)

# bar-sponsored programs

**Access to Justice Commission** The mission of the ATJ Commission is to “develop, coordinate, and implement policy initiatives to expand access to and enhance the quality of justice in civil legal matters for persons who encounter barriers in gaining access to Colorado’s civil justice system.” Visit [cobar.org/index.cfm/ID/3214/DPWAJ/Local-Access-to-Justice-Committees/](https://cobar.org/index.cfm/ID/3214/DPWAJ/Local-Access-to-Justice-Committees/)

**Appellate Pro Bono Program** Provides *pro bono* attorneys to represent indigent *pro se* litigants in civil cases pending before the Colorado Court of Appeals and the Colorado Supreme Court. Contact the CBA at (303) 860-1115 for more information.

**Colorado Bar Association Leadership Training (COBALT)** The mission of COBALT is to enhance, promote and inspire the leadership of the legal profession. Bringing together lawyers from different practice areas, COBALT builds on their leadership skills. Candidates must be nominated by their peers. Contact Dana Collier Smith at [dcolliersmith@cobar.org](mailto:dcolliersmith@cobar.org) or visit [cobar.org/cobalt](https://cobar.org/cobalt) for more information.

**Colorado Bar Foundation** Established in 1953 by members of the Colorado Bar Association, the CBF promotes the advancement of jurisprudence and the administration of justice in Colorado through grants to help educate the general public and provide assistance to the state’s legal institutions. Visit [cobar.org/cbf](https://cobar.org/cbf).

**Colorado Lawyers for Colorado Veterans** The CBA Military and Veterans’ Affairs Section, in cooperation with a number of local bar associations, offer free legal clinics for veterans across Colorado. Veterans get information on topics such as resources, benefits, taxes, housing and family law. Volunteer attorneys are needed in all practice areas for the clinics.

**Colorado Lawyer Trust Account Foundation (COLTAF)** Established by the Colorado Supreme Court, COLTAF administers Colorado’s Interest on Lawyer Trust Accounts (IOLTA) program. A partnership between the legal and banking communities, whereby the interest on lawyers’ pooled trust accounts is used to make grants to improve access to civil justice statewide. Visit [coltaf.org](https://coltaf.org).

**Family Violence Program** The Family Violence Program provides general information and resources on issues of family violence (including child abuse, partner-to-partner abuse, pet abuse, and elder abuse). Visit [cobar.org](https://cobar.org).

**Legal Aid Foundation** Established to increase and diversify funding to support civil legal services for Colorado’s poor and disadvantaged. LAF provides legal assistance to low-income individuals and families, senior citizens, disabled, and victims of domestic violence. Visit [legalaidfoundation.org](https://legalaidfoundation.org).

**Legal Assistance Programs** A listing of legal aid organizations and *pro bono* programs in Colorado is provided by Colorado Legal Services. Search by name or location at [coloradolegalservices.org](https://coloradolegalservices.org). **Our Courts** A joint program of the Colorado Judicial Institute and the CBA to provide nonpartisan presentations to audiences around the state to further public knowledge and understanding of state and federal courts in Colorado. Visit [ourcourtscolorado.org](https://ourcourtscolorado.org).



we're here  
to help

**Contact Information**

cba office and staff  
the colorado legal arena  
join today

# cba office and staff

Members are always welcome at the CBA offices. On the 9th floor, we have one large meeting room; three small meeting rooms; and a members' office where you can use the desk, computer, and phone when you're away from your own office (please reserve). The editorial offices of *The Colorado Lawyer* also are on the 9th floor. CBA-CLE is on the 3rd floor. CLE has a large classroom (maximum capacity: 100) and a smaller one (maximum capacity: 40).

## Helpful Phone Numbers

CBA: (303) 860-1115

CBA-CLE: (303) 860-0608

COLTAF: (303) 863-7221

Legal Aid Foundation: (303) 863-9544

Legal Community Credit Union: (303) 860-1117

Metro Volunteer Lawyers: (303) 866-9378

Placement Service: (303) 894-0014

For more information on CBA departments and staff, visit [cobar.org/staff](http://cobar.org/staff).

## Administration

Charles C. Turner, *Executive Director*

[cturner@cobar.org](mailto:cturner@cobar.org)

Greg Martin, *Deputy Executive Director*

[gmartin@cobar.org](mailto:gmartin@cobar.org)

Dana Collier Smith, *Assistant Executive Director*

[dcolliersmith@cobar.org](mailto:dcolliersmith@cobar.org)

Denise Lynch, *Program Coordinator*

[dlynch@cobar.org](mailto:dlynch@cobar.org)

## Communications and Marketing

Heather Clark, *Director*

[hclark@cobar.org](mailto:hclark@cobar.org)

Alexa Drago, *Manager*

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Courtney Gibb, *Specialist*

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Kate Schuster, *Graphic Designer*

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## Finance/Accounting

Janet Bauer, *Director*

[jmbauer@cobar.org](mailto:jmbauer@cobar.org)

## Information Technology

Mel Reveles, *Director*

[mreveles@cobar.org](mailto:mreveles@cobar.org)

Catherine McHughs, *Web Specialist/Help Desk Support*

[cmchughs@cobar.org](mailto:cmchughs@cobar.org)

Melissa Lucas, *Systems Specialist*

[mlucas@cobar.org](mailto:mlucas@cobar.org)

Margaret Haywood, *Web Content/  
Communications Specialist*

[mhaywood@cobar.org](mailto:mhaywood@cobar.org)

## Law Practice Management

Reba J. Nance, *Director*

[reban@cobar.org](mailto:reban@cobar.org)

Susan Bertram, *Program Coordinator*

[sbertram@cobar.org](mailto:sbertram@cobar.org)

## **Legislative Relations**

Michael Valdez, *Director*

mavaldez@cobar.org

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# colorado legal arena

## Admission to Practice Law

### Colorado Board of Law Examiners

1300 Broadway, Suite 520, Denver, CO 80203  
(303) 928-7770; coloradosupremecourt.us

The Colorado Board of Law Examiners handles:

- applicant investigations
- application process
- new attorney applications
- on-motion admissions

The Colorado Board of Law Examiners, whose members are appointed by the Colorado Supreme Court, comprises two committees. The Law Committee is responsible for all aspects of the Colorado Bar Examination. The Bar Committee is responsible for determining that applicants for admission are morally, mentally, and ethically fit to practice law, as well as determining eligibility for on-motion admission (admission without examination). Rules governing admission are covered by the Colorado Rules of Civil Procedure (C.R.C.P. 201 *et seq.*). Everyone who wants to practice law in Colorado must first file an application with this office. Once an application is approved, the character and fitness background investigation is completed, and all admission requirements are verified, the Board of Law Examiners notifies the applicant that he or she may contact the Office of Attorney Registration to arrange to take the Oath of Admission.

The application approval process differs from being admitted to practice law and is only the first step.

### Office of Attorney Registration

1300 Broadway, Suite 510, Denver, CO 80203  
(303) 928-7800; coloradosupremecourt.us

The Office of Attorney Registration handles all information about registered attorneys in Colorado including:

- active/inactive status changes
- attorney search
- attorney services
- bar cards
- certificates of good standing
- name/address changes
- new wall licenses
- registration fees
- swearing-in process

All applicants approved for admission by the Colorado Board of Law Examiners must contact this office to arrange to take the Oath of Admission. Individuals are not admitted or eligible to practice law in Colorado until the Oath of Admission has been administered and the required attorney registration fees have been paid.

**\*Admission to practice law in Colorado does not include membership in the CBA.**

## Attorney Regulation and Discipline

### Office of Attorney Regulation

1300 Broadway, Suite 500, Denver, CO 80203  
(303) 457-5800; coloradosupremecourt.us

The Office of Attorney Regulation handles the following:

- Attorney Fund for Client Protection
- attorney grievances
- attorney regulation rules
- filing a complaint
- magistrate grievances
- municipal judge grievances
- Rules of Professional Conduct
- trust account and ethics registration
- unauthorized practice of law

Office of the Presiding Disciplinary Judge  
1300 Broadway, Suite 250, Denver, CO 80203  
(303) 457-5999; coloradosupremecourt.us

The Presiding Disciplinary Judge presides over attorney regulation proceedings and, together with a two-member hearing board at trials and hearings, issues orders and decisions.

## Continuing Legal Education

### Colorado Bar Association CLE

1900 Grant St., Ste. 300, Denver, CO 80203  
(303) 860-0608; (888) 860-2531; cobar.org/cle

CBA–CLE is the nonprofit educational arm of the CBA and the Denver Bar Association and provides high-quality CLE programs and legal publications at competitive prices, with substantial member discounts.

### Colorado Supreme Court Board of Continuing Legal and Judicial Education

1300 Broadway, Suite 510, Denver, CO 80203  
(303) 928-7771; coloradosupremecourt.us

The Board of Continuing Legal and Judicial Education handles the following:

- accredited programs
- CLE credits earned
- CLE credits required
- compliance standards
- obtaining CLE credits outside Colorado
- rules and regulations regarding CLE in Colorado

If your work address, home address, or telephone numbers change, you should contact each agency, because each office maintains separate databases.